

CONSIDERATION CHECKLIST

- Know what topic you want the learners to learn and discuss
- Research appropriate material and time it should take to read and analyze it
- What questions will help learners to reflect on the text based on the learning goal?

ADD ON

Before assigning breakout rooms, the moderator explains how the teams should assign a note-taker for the group discussion. It is the notetaker's job to summarize the group's points and presents during the one-minute sharing round.

INPUT AND EXERCISE

For learners to comprehend knowledge immediately after an input session, then the "Input and Exercise" method is an alternative option.

During the introduction, the moderator explains that an exercise will take place during the session and learners should have a pen and paper nearby. It should be clear that the exercise is not a test but a way to assess how much people have learned from the online session.

When creating an exercise, the moderator should think of its objective and the added value learners get from doing it. It can include multiple-choice questions, filling in the blanks of sentences, completing a task, or filling out long-answered questions.

After the input, the exercise sheet is displayed on the screen for learners to fill out. It should take no longer than 10 minutes.

Once time is up, the moderator goes through the answers by providing the correct answer, talking through sample solutions, or using a peer-facilitated approach where all learners are invited to discuss the solutions. The moderator can invite 2-3 people to share their approaches to solving the exercise.